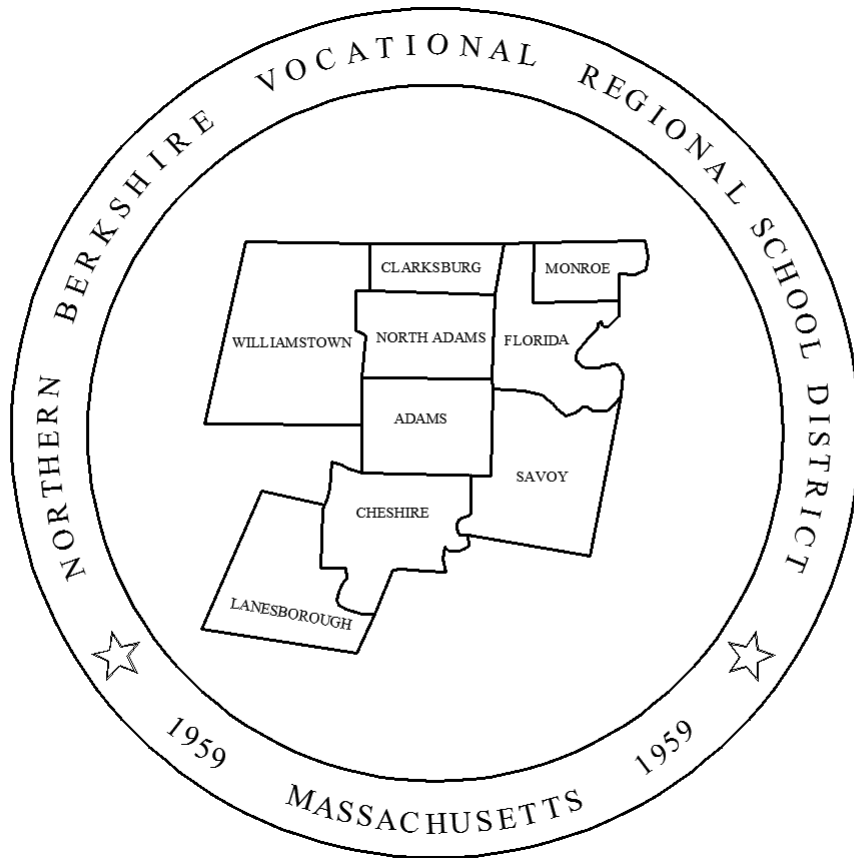


McCann Technical School



School Improvement Plan 2016-2017

James J. Brosnan – Superintendent
Justin R. Kratz – Principal
Keith A. Daigneault – Assistant Principal
Marylou Accetta – Director of Student Services

2014-2015 School Council

Justin R. Kratz – Principal – Co-Chairperson
Emma Andrews– Student (Class of 2016) – Co-Chairperson
Mikayla DiGennaro- Student (Class of 2016)- Co-Chairperson
Robin Finnegan- P.E. Instructor- Faculty member
Kelly Polidoro- English Instructor- Faculty member
Karen Lefave – Title I Instructor - Faculty member
Josh Meczywor-CAD Instructor- Faculty member
Evan Delmolino- Student (Class of 2016)
Jordan Reinhardt- Student (Class of 2016)
Lorry Delmolino- Parent

School Committee

Thomas Mahar- Williamstown - Chairman
Joseph Allard – Adams
Daniel Maloney, Jr. – Adams
Richard Bernardi – Clarksburg
George Canales – North Adams
William Craig- Cheshire
Aaron Dean – Adams
William Diamond- North Adams
David Westall – Williamstown
Paul Gigliotti – North Adams
Rachel Branch – North Adams
Kim Oakes – Monroe
Rebecca O’Hearn - Florida
Dr. Robert Reilly- Lanesborough
Susan Reinhart – Savoy
Gary Rivers – North Adams

School Council

Successful school improvement is best accomplished through a school based decision making process. Involving those directly affected in the process of determining actions or decisions, helps to strengthen the commitment to implement those decisions.

The principal shall have primary responsibility for the management of the school. School level decisions must be aligned with the budget, policies, curriculum, and goals adopted by the school committee. In addition, decisions must comply with any state and federal laws and regulations and with any negotiated agreement of the school district.

As enacted by the state legislature in the Education Reform Act of 1993, a school council shall be established in each school to advise the principal in specific areas of school operation. The principal, except as specifically defined in the law, shall have the responsibility for defining the composition of and forming the group pursuant to a representative process approved by the superintendent and school committee.

The following guidelines define the role of the school council:

The school council shall meet regularly with the principal of the school and assist him in the:

- *Adoption of educational goals for the school that is consistent with state and local policies and standards.
- *Identification of the educational needs of the students attending the school.
- *Formulation of a school improvement plan that may be implemented only after review and approval of the superintendent and the school committee.

The following policy for the length of term for members of the school council will be as follows:

Parent Representative	Teacher Representative	Community Representative	Student Representative
A parent representative may remain on the council for as long as the parent has a child at the school. A two year commitment to the council is suggested.	A teacher representative will serve a two year term.	A community representative will be appointed by the principal and serve a two year term.	Student representatives will be recommended to the council by the faculty and serve until graduation.

The principal shall, by law, serve as co-chair of the council. The second co-chair will be elected annually by the council members at its first meeting of the school year. The co-chair will be responsible for the preparation of the agenda for the council meetings.

The school council shall meet at least once monthly during the school year. Meetings will be held outside of school hours. At its first meetings of the school year, the council will set its calendar of regular meetings for the year. Where circumstances warrant, the council can choose to call additional meetings.

Consensus shall be used by school council as the primary method to resolve issues and to formulate recommendations. Votes by majority may be taken at the discretion of the principal and Roberts Rules of Order shall prevail if there are any questions of procedure.

All meetings of the school council shall conform to the Open Meeting Law, section 23 A, B, and C, which stipulates that all meetings be open to the public, that meetings be posted at least 48 hours in advance, and that minutes of the meeting shall be maintained as required. The scope of the school council does not require, and therefore does not qualify for, executive session.

The superintendent shall receive agendas and minutes of all school council meetings. The superintendent shall provide copies of these materials to members of the school committee for information.

It is the policy of McCann Technical School not to discriminate on the basis of sex, race, religion, age, sexual orientation, creed, color, national origin or handicaps in its educational programs, activities, or employment opportunities.

Mission

The mission of McCann Technical School is to graduate technically skilled, academically prepared, and socially responsible individuals ready to meet the challenges of the 21st century.

Vision

McCann Technical School is committed to being the leader of quality technical education and academic achievement in the Commonwealth of Massachusetts.

Educational Philosophy

Our educational philosophy is sustained by individuals dedicated to customer focus and satisfaction through continuous improvement. The school community will create a learning environment that motivates and actively engages all students in mastering rigorous academic and technical curricula. This philosophy is implemented by adhering to our core values of communication, achievement, respect and ethics.

Communication strengthens partnership development and teamwork.

Achievement is attained through a strong work ethic.

Respect from all guarantees a safe learning environment.

Ethics ensure a dedication to honesty and integrity.

GOALS

- To ensure curriculum quality and efficiency.
- To increase the use of data to help shape and drive school improvement efforts including performance on high-stakes tests.
- To implement new teacher evaluation methods.
- To improve school and community relations.
- To increase technological literacy and improve the use of technology in classrooms and shops.

The school council recognizes its role in establishing educational and community goals that coincide with the mission, vision and educational philosophy of McCann Technical School. As a mean to this end we put forth the following four goals in the 2016-2017 School Improvement Plan.

GOAL 1: Increase the rigor in Honors-level courses.				
District Action Strategy/School Goals	Person(s) with Primary Responsibility	Completion Date	Steps to be taken/Resources needed	Proof of Completion
1.1 Update the curriculum maps for the grade 10 honors courses in English, mathematics, and Science.	Principal, Curriculum Coordinators, Department Heads, Classroom Instructors.	June, 2017	-Curriculum Maps for both CP and Honors courses. -Exemplar Honors curriculum from schools willing to share. -Release time for collaboration between Honors instructors as well as the Academic Curriculum Coordinator.	-Revised curriculum maps reflecting units of instruction that have been altered to challenge honors-level students into deeper thinking and understanding and push them to higher-level, independent inquiry and examination of key concepts.
1.2 Pursue external professional development opportunities for instructors that focus on the development of Honors courses.	Principal, Curriculum Coordinators	Ongoing through the year.	-Investigate and research professional development opportunities. -Disseminate these opportunities to the appropriate staff and encourage/facilitate participation.	-Log of professional development attended by faculty members.
1.3 Rewrite criteria for entrance into Honors classes.	Principal, Department Heads	January, 2017	-Department heads will meet with their respective departments to draft language for entrance requirements. -Draft language will be submitted to the principal who will review	-Rewritten entrance criteria for honors classes that are uniform for all departments.

			with the department heads to reach consensus on a uniform policy for all departments.	
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GOAL 2: Implement common lesson-planning approach school-wide.				
District Action Strategy/School Goals	Person(s) with Primary Responsibility	Completion Date	Steps to be taken/Resources needed	Proof of Completion
2.1 Implement the use of planbook.edu. with training.	Principal	September 2016	Planbook.edu training scheduled for the first or second in-service day.	-Planbook.edu training sign-in sheets and agenda.
2.2 Provide structured opportunities to ensure the use of planbook.edu	Principal, Assistant Principal, Director of Student Services responsible to oversee the implementation.	June, 2017	Periodically through the year teachers will be provided time and assistance with entering their lesson plans into the software.	-Completed lesson plans in Planbook.edu shared by teachers with their evaluator.

Goal 3: Improve school culture through consistency and clearer expectations for student behavior.				
District Action Strategy/School Goals	Person(s) with Primary Responsibility	Completion Date	Steps to be taken/Resources needed	Proof of Completion
3.1 Develop clear language governing the use of cell-phones in class, shop, and passing time.	Assistant Principal, Volunteer Team of Faculty	March, 2017	-Recruit faculty members to the team. -Schedule meetings to	-Revised language to be incorporated in the handbook pending School Committee approval.

			draft language -Present proposed language to Principal for Review	
3.2 Implement morning announcement time via Kiosk.	Principal, Assistant Principal, and Director of Student Services responsible for oversight of implementation.	September, 2016	-Provide website address to teachers where they can find the announcement information via the Kiosk system. -Instruct all instructors to incorporate the reading of these announcements into their morning routines.	-Observations by administrators.
3.3 Implement morning dress-code check school-wide	Principal, Assistant Principal, and Director of Student Services responsible for oversight of implementation.	September, 2016	-Instruct faculty on the protocols for conducting dress-code checks first period as part of their morning routines. -Instruct faculty on proper steps that should be taken for dress code violations.	-Observations by administrators.

GOAL 4: Continue and improve school culture initiatives.				
District Action Strategy/School Goals	Person(s) with Primary Responsibility	Completion Date	Steps to be taken/Resources needed	Proof of Completion
4.1 Explore possibilities for new clubs and activities for increased extra-curricular involvement.	Principal, Teachers, Instructors	June 2017	-Surveys students and teachers to see where matches exist between faculty and student interest for types of activities	-Results of surveys -Creation of any new clubs/activities.
4.2 Develop a “fully-staffed” School Council	Principal	October 2016	-Send out recruiting emails to teachers asking for nominations of students to serve on the council -Meet with students nominated and explain/promote the council and their potential membership on it - develop a calendar of meeting dates prior to the October deadline	-Roster of School Council members.

<p>4.3 Sustain participation in Northern Berkshire's Relay for Life.</p>	<p>-School Council Members</p>	<p>May, 2017</p>	<p>-Organize student participation in the Relay event. -Secure a spot for the McCann team in the event-register. -Implement fund raising initiatives to beat last year's total amount donated to Relay for Life</p>	<p>-A McCann team represented for the entire Relay event.</p>
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